

## **AMS Catechist Certification Requirements**

### **Basic Minimum Certification Requirements for New and Uncertified Catechists**

- \_\_\_\_ 1) Complete the AMS Catechist Application on the *myAMS* portal (<https://milarch.force.com/portal/login>). This application will be processed and sent to your priest/chaplain for approval. Once the application has been approved, an AMS certificate will be issued.
- \_\_\_\_ 2) Attach a copy of your child and youth protection training. Applicants may participate in such training in the local diocese where their base/post is located or take a free online course offered by the BSA Online Learning Center, [www.http://olc.scouting.org/info/ypt.html](http://olc.scouting.org/info/ypt.html).
- \_\_\_\_ 3) Complete a favorable background check as determined by local base/post policy. To be kept on file at the local installation.
- \_\_\_\_ 4) The AMS partners with [VLCFF](#) and [CDU](#) to offer reduced rate training courses online. Catechists are required to take one 5-week e-course or two 3-week e-seminars with VLCFF or one independent study e-course or one facilitated e-seminar through CDU to meet the minimum certification requirement. Note that VLCFF mails course certificates to the Archdiocese for signature before certificates are sent to the catechist. CDU provides an electronic transcript of completed course.
- \_\_\_\_ 5) Complete the AMS Catechist Application on the *myAMS* (<https://milarch.force.com/portal/login>) portal. The Basic Catechist Certification is valid for 3 years starting March 19, 2017 in the AMS.

### **AMS Catechist Certification Renewal**

- \_\_\_\_ 1) Certification is renewable by taking an additional one five-week e-course or two 3-week e-seminars through VLCFF or one independent study e-course or one facilitated e-seminar through CDU.
- \_\_\_\_ 2) Renew certification by completing the AMS Catechist Application on the *myAMS* (<https://milarch.force.com/portal/login>) portal. The Catechist Certification Renewal is valid for 3 years starting March 19, 2017.

### **Advanced Certificate Program**

- \_\_\_\_ 1) In addition to Basic Catechist Certification, Contract/Volunteer Coordinators of Religious Education, Youth Ministry, Rite of Christian Initiation of Adults, Adult Faith Formation, etc., who have not earned a Masters Degree in Theology or Religious Studies are required to pursue an advanced certificate. VLCFF (<https://vlcff.udayton.edu/certificates/>) offers seven certificate programs. CDU offers a Certificate in Catechesis. The certificate program may be completed in two years.